



CrossRoads Management Ltd.

August 1, 2025

**RE: INTRODUCTION TO CROSSROADS MANAGEMENT LTD.
- BCS 1430 – LIBERTY**

Dear Owner(s);

CrossRoads Management Ltd. ("CrossRoads") would like to take this opportunity to introduce ourselves as your new Property Management Company and welcome you as our new client. Joseph Bastien has been assigned to be your dedicated Strata Manager, can be reached at: joseph@crpm.ca.

As the Strata Management Company for your complex, effective September 1, 2025, it is our responsibility to maintain the finances and to assist Council with the day-to-day operations of the Strata Corporation. Our goal is to provide you with optimum service that will meet the requirements of your Strata Corporation while operating within the annual operating budget.

If you have left post-dated cheques with the previous Management Company, we will obtain these shortly. The current "PAP" (pre-authorized payment) form and void cheque on file with Pacific Quorum Properties Inc. are non-transferable, and we will not be receiving them.

In order to ensure smooth operation of your Strata Corporation, please submit the attached PAP form or post dated cheques payable to "BCS 1430 Liberty" commencing September 1, 2025, as soon as possible for your maintenance fee payment.

You may return the attached PAP form along with a cheque marked "void" to our office either by email, mail or E-Mails should be sent to: anita@crpm.ca

Additionally we are requesting that you fill out the attached "Emergency Contact Form". Under The Privacy Act your personal information will be kept confidential. This information is important to allow us to serve you better.

Please return the form to my Administrative Assistant, Jay Yatawara at jay@crpm.ca or send by mail to:

**CrossRoads Management Ltd.
215 – 7455 132nd Street
Surrey, BC V3W 1J8**

CrossRoads is open to serve you from 9:00 am – 4:30 pm, Monday to Friday. In case of an emergency after 4:30 p.m., on weekends or holidays, call (778) 578-4445, and you will be directed on how to reach our after hour's live emergency operators.

We thank you for your prompt attention to the above requests, and again welcome you as a client.

CrossRoads Management Ltd.

Joseph Bastien
Strata Agent



CrossRoads Management Ltd.

ATTACH VOID CHEQUE HERE

PRE-AUTHORIZED DEBIT PAYMENTS

I, _____ authorize CrossRoads Management Ltd, to directly debit my account on the first of each month for the fees stipulated: (please note that your bank statement will show Crossroads as the payee)

Strata Plan BCS1430 – Liberty Maintenance Fees \$ _____

Effective Date _____ (for PAP to begin)

Print name: _____

Unit: _____ ☐ 19388 – Building 1 ☐ 19366 – Building 2

Address: _____

Telephone #: _____ Cell telephone #: _____

This amount may be revised at any time to reflect changes to the maintenance fees that have been approved by the Owners at an Annual or Special General Meeting. I/we have read and understood the terms of this authorization.

Signed: _____ Date: _____

PLEASE NOTE THAT ANY CHANGES TO YOUR PRE-AUTHORIZED PAYMENT INFORMATION OR REQUESTS FOR CANCELLATION WILL REQUIRE **TEN BUSINESS DAYS** NOTICE.

Office Use Only: Strata bank account _____

Strata # _____ Unit # _____